



**COUNCIL OFFICER (or REPRESENTATIVE)
PRE-REGISTRATION FORM for
COUNCIL OF COUNCIL'S OFFICER MEETING**

Registration for 20_____ Council of Council's Meeting in_____

Will your Council be represented at this next Council of Council's Meeting. We hope that you will be able to send your Council officers (or representatives) to the meeting. Please use this form to pre-register your officers. It will help us to plan the business meeting, especially as to who exactly will be officially representing your Council at the meeting.

Section 1: Below is what we have on the Council of Council's records as the name of your Council and your official mailing address. Is it correct? If not please write the corrections in the space below.

Section 2: Could you please provide a contact telephone number and email address for your Council.

Phone number: _____ phone change: _____

E-Mail address: _____ email change: _____

Section 3: Two Council Officers attending, representing your Council.

NAME

OFFICE

(these 2 will have a seat at the Reps tables)

Section 4: If Council officers will not be present to attend the meeting, your Council may designate two alternates from your Council to represent you.

ALTERNATE #1: _____

ALTERNATE #2: _____

These 2 alternates will have access to the CofC meeting (if pre-reg'd only) if council officers not present

Section 5: Subjects your Council would like to see addressed at the Council of Council's Meeting.:

- 1.) _____
- 2.) _____
- 3.) _____
- 4.) _____
- 5.) _____

Please return this form as soon as possible. Mail this form to:

Council of Council's Board, c/o Brian Walker, 638 Prospect Rd., Berea, OH 44017-2744

or just send the information requested on this form via email to cofc@vannin.com

Note: Even if you can't make the meeting, please send this form back with your address info and we would also like your Councils ideas for subjects at the meeting.